



Brisbane City Football Club – Club Policies – Football Administration and Finance

Policy Number 001

Title: Payment of Playing fees and deposits

Policy:

Offers for playing positions will be offered by the BCFC Football Committee in accordance with the trial, selection and approval process as outlined by the Committee.

Payments for all football offers will be made in two instalments. A deposit will be required in order to secure the offer to play with BCFC and a final payment will be due by the end of January in the year of the Football season commencement.

Payment of the full deposit is required in order to secure the position

Deposit and final payment amounts, together with payments due dates will be outlined in the letter/email of offer and will be strictly enforced.

BCFC administration will send a payment reminder prior to the final required payment date. Any deposits that are outstanding after this date will result in the player having their offer of a playing position withdrawn and the player will be required to enter into the trial/selection process in order to secure a playing position.

This deposit is NON-REFUNDABLE except for in extraordinary circumstances. This is applicable across all programs including for NPL and Divisional sides.

Payment of all fees, (including prior year outstanding balances) is required to be made before playing kit can be issued and the Football registration process finalised.

All fees, (including prior year outstanding balances) for the playing season must be received by the Club by the due date in order for the season registration process to be completed. This will involve:

- Finalisation of registration on my football
- Issue of playing kit for the year

Players who have not finalised the registration process will not be allowed to commence training or play for the Club.



NOTE: Payment of all registration fees must be via the payment link provided with the letter of offer/BCFC web site. BCFC will only accept payment via the credit card payment link and does not have the capacity to receive cash or EFT deposits. This decision has been made in order to reduce the administrative burden on the Club. The cost of credit card fees has been factored into the overall fee setting process for the Club.

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Policy Number 002

Title: Mid season Player entry and exit from the Club – Fee calculations and refunds

Policy:

Mid season player offers – entry

Players who are offered a position with the Club after the start of the official playing season will have to pay a pro-rata fee amount calculated in accordance with the following formulae:

The player will be required to pay the following:

- (1) Cost of playing kit – 100%
- (2) Cost of player registration – FFA/FB – 100%
- (3) Pro-rata playing fee calculated as follows (all ex gst):
 - Total season playing fee less playing kit, less registration costs = X
 - Total number of remaining weeks in the competition/total number of weeks in competition
 - ie 25 weeks remaining/40 week season = 62.5% of playing fee to be paid.
 - X times 62.5% = pro-rata playing fee amount.

Total player fee = (1) + (2) +(3) + gst

Mid season player offers – exit and refund

Players who cease to play for the Club during the season may apply for a pro rata refund of playing fees on the following conditions:

- Full fees have been paid to the Club
- Exit from the Club is not the result of administrative action or failure to comply with the Club Code of Conduct.
- Refunds will not be made for injury on any account, players bear the risk of injury as part of the acceptance of the offer to play.
- Refunds will only be made after a replacement player has been found and the fees for the new position fully paid by that player.



The costs of playing kit and registration will not be refunded. A pro-rata playing fee will be refunded at the absolute discretion of the BCFC Football Committee.